

TENDER FORM

No _____

Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY
Near Jnana Bharathi, Mallathahalli, Bangalore - 560 056
Country Code (91) + STD Code 080, Tel - 23211232, Fax No (080)
23217789 Website: www.drait.edu.in e-mail: principal@dr-ait.org

AIT/SS/ **461** /2021 - 22

Date: 17.08.2021

To,
M/s. _____

SUB: Invitation quotations for Supply of Engineering Books to Central Library - Reg.

1. You are invited to submit your most competitive price for Latest Editions of Engineering Books to our Central library with the following description.

Sl.#	Description	Qty.	Rate Rs.	Amount Rs.
01.	Engineering Books to Central Library			

Note: Engineering Books quantity /copies herewith enclosed and vendor should quote rate only for one copy. After finalizing Tender/Comparative, we place the order to L-1 firm along with the required quantity/copies of engineering books.

2. Bid Price

- The quotation shall be for the full quantity as described above. Corrections if any, should be made by strike off and rewrite with new figure duly attested with date.
- All duties, taxes and other levies (Show separately) payable by the supplier shall be included in the total price of the tender amount.
- The rates quoted by the bidder shall be fixed for the product and escalation clause not allowed.
- The prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation: The validity of the quotation should be mentioned in the tender which is not less than 90 days.

5. Advance payment request considered only in special cases against bank guarantee.

6. Evaluation of Quotations

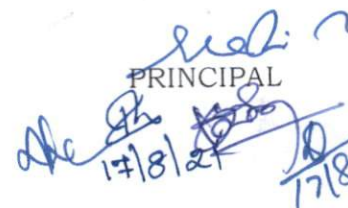
The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are

- properly signed,(b) confirm to the terms and conditions, and (c) specifications.

7. Award of Contract

The purchase order will be placed with the supplier whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8. The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made after delivery and good quality as per our specification.
10. You can obtain tender form from the Store section by paying Rs.500/- in DD **OR** can download from the website of the Institution www.drait.edu.in and should be accompanied DD for Rs.500/- as tender document fees. DD should be in favor of Principal Dr.AIT, Bangalore.
11. **You are requested to provide your offer latest by 1.00 pm on 17.09.2021 along with a bank draft at 2% of the bidding amount or tender price(Including taxes) on the total amount in favour of "The Principal Dr.AIT Bangalore ,"as EMD/Quotations that do not accompany EMD are liable to be rejected.**
12. **Quotations will be opened on 17.09.2021 at 4.00 pm in the Principal's chamber.**
13. **Sealed quotations shall be addressed to the purchaser at the following address:
The Principal, Dr. Ambedkar Institute of Technology, Stores Section, Near
Jnanabharathi Campus, Mallathahalli, Bangalore - 560 056. with super scribing
"Quotation for supply of Engineering Books to Central Library".**
14. **Insurance**
- The goods supplied under the contract shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.
15. **The Guarantee & warranty period must be specified clearly. +**
16. **The bidder shall provide the copy of the following.**
- i) Previous year I.T Filed copy.
- ii) GST Number.
17. Bidders Should Qualify Eligibility Criteria as mentioned in the specification.
18. Notwithstanding the above, the purchaser reserves the right to accept or reject any of the quotations / to cancel the bidding process and reject all quotations without assigning any reasons at any time prior to the award of the purchase/ supply order.
19. We look forward to receiving your quotations and thank you for your interest in this procurement.


PRINCIPAL
17/8/21 17/8/21