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(correction of the chairman
are incorporated)

Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY BANGALORE-560056

TEQIP-III

Proceedings of the Standing Committee of Board of Governors (BOG) TEQIP-III meeting held on **09.06.2018** at 11.00 am in the Board Room of Dr. Ambedkar Institute of Technology, Bangalore-560056.

Members Present:

Name of the Member	Designation	
Shri. S.Mariswamy	Chairman, PVPWT	Chairman
Shri. A. R. Krishnamurthy	Secretary/Managing Trustee, PVPWT	Member
Shri. P.L. Nanjundaswamy	Treasurer, PVPWT	Member
Shri. S. Shivamallu	Trustee, PVPWT	Member
Dr. M. Mahadeva	Trustee, PVPWT	Member
Dr. C. Nanjundaswamy	Principal, Dr. AIT	Member
Dr. JyothiKoujalagi	Prof. & HOD, EEE	Permanent Invitee
Dr. M. Meenakshi	Prof. & HOD, Inst. Tech.	Permanent Invitee
Dr. Siddaraju	Prof. & HOD, CSE	Permanent Invitee
Dr. G.V. Jayaramaiah	HOD, ECE	Permanent Invitee
Dr. Shivakumarswamy	Prof. & HOD, Civil Engg.	Permanent Invitee
Prof.Kenchamarappa	I/C HOD, Physics.	Permanent Invitee
Dr. N.Mohan	I/C HOD, IEM	Permanent Invitee
Dr. B.S. Shylaja	Prof. & HOD, ISE	Permanent Invitee
Dr. C R Yamunadevi	Prof. & HOD, Tele Comm. Engg.	Permanent Invitee
Dr. Shanthi	HOD, Medical Electronics	Permanent Invitee
Dr. C E Nanjundappa	Prof. & HOD, Mathematics	Permanent Invitee
Dr. Veenadevi	Prof. & HOD, Physics	Permanent Invitee



Principal

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Dr. M.V. Vijaykumar	Prof. & Nodal Officer, Procurement	Permanent Invitee
Dr. Mahalinga V. Mandi	Prof. & Nodal officer (Academic -1)	Permanent Invitee
Dr. Nandini Prasad K.S	Prof. & Nodal officer (Academic -2)	Permanent Invitee
Dr. Ramesh S	Prof. & Nodal officer (Finance)	Permanent Invitee
Dr. Anuradha	Prof. & Nodal officer (EAP)	Permanent Invitee
Dr. Malagan	Chief Librarian	Permanent Invitee
Dr. M.N. Hegde	Dean	Spl. Invitee
Mr.Varun S P	M.Tech Student	Student Invitee
Dr. B. Ravindra	Coordinator – TEQIP-III and HOD, Dept. of Mechanical Engineering	Permanent Invitee and Non Member Secretary

Leave of absence:

1. Dr. Shivaprakash, Prof., Dept. of Instrumentation & Applied Physics, IISc, Bangalore - Member
2. Dr. M. Girish Chandra, Principal Scientist, TCS - Member

Chairman welcomed all the BOG members to the meeting and asked the Principal to present the agenda. The Principal welcomed all the BoG members and requested the coordinator Dr. B. Ravindra to seek confirmation of the decision of 2nd BoG meeting held on 04.12.2017 and to present the agenda of the 3rd BOG meeting.

Dr. B. Ravindra, Coordinator, TEQIP-III welcomed the members of the BoG and presented the action taken report.

Dr. M Mahadeva, Trustee pointed out a few typographical errors in the proceedings of 2nd BoG meeting and asked to incorporate corrections. He suggested to send Associate Professors and Assistant Professors instead of

Professors to Induction Programmes. But the Principal informed that the Induction Programme was attended by senior Professors and they will be training the Associate Professors and Assistant Professors of our college. He briefed about the design provided by AICTE with respect to Induction Programme to the Trustees and BoG members. Dr. M Mahadeva, Trustee was also of the opinion that the beneficiaries list of SC/ST/GM/Girl students who are provided with the GATE registration fees should be included in the report. He insisted GATE qualified faculty members of our Institute should be involved in engaging GATE classes. Sri Shivamallu, Trustee was of the opinion that since only a few students were qualified in GATE 2018, in future only 50% of fees may be refunded for non-qualified GATE students.

Sri Shivamallu, Trustee also insisted to include the details of meetings held relating to the preparation of procurement list in the departments by the HODs with Research Scholars, Faculty members and students. Dr. M. Mahadeva enquired with the HODs about the list of Equipment that were beneficial for Interdisciplinary and Multidisciplinary research activities. It was suggested that the procurement should be based on the needs of Research students and should be, Institute centric and also fulfill the curriculum needs. All the HODs were of the opinion that the list was prepared considering the above parameters.

Dr. M. Mahadeva, Trustee, asked whether patent certificates were obtained from the faculty members who were funded from TEQIP-III. Principal said that it is under process and would take sometime. Sri Shivamallu, Trustee, enquired about the benefit/outcome of patents. Principal answered that there is a market value for patents when they are developed as products and M/s. Origiin IP solutions, consultant for our college may help us in marketing these products. Sri Shivamallu, Trustee, asked for detailed report on payments and status of patents in the next BoG meeting. Dr. M. Mahadeva, Trustee, suggested to felicitate all the inventors and Doctor of Science (D.Sc) holders of our college and to display the list of achievers in a prominent place.


Principal

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Sri Shivamallu, Trustee, insisted TEQIP-III to write a letter/email to NPIU whether the Equipments can be procured through Amazon or Flipkart. To finalize the list of Equipments to be procured, it was decided to form a purchase committee by involving at least two members from the trust along with honorable Secretary. Hon'ble Chairman agreed for the formation of purchase committee comprising Hon'ble Secretary Sri.A.R.Krishnamurthy, Trustees Dr.M.Mahadeva and Sri.S.Shivamallu. The committee will examine the papers before issuing purchase order.

Honorable Chairman Sri.S.Mariswamy suggested to replace outdated computers with latest high end computers in the interest of the Institute and to modernize the existing labs.

After detailed discussions the BoG members were of the opinion that process of purchase of equipment to be procured can be initiated. After getting the quotations the list has to be prepared by office of TEQIP-III and the same has to be verified by the purchase committee before issuing purchase order.

Dr.M.Mahadeva, Trustee, suggested to make use of some amount in Procurement of Goods to minor civil works which involves repair, maintenance and extension.

Dr. M. Mahadeva, Trustee, suggested to reconsider the allocation for in academic processes and allocate more funds for Research & Development, Management Capacity Development and Industry Institute Interaction components. Sri Shivamallu, Trustee, suggested to make use of funds allocated for Graduate employability for placement activities and to find the procedure from NPIU for using the funds under Operation and maintenance of Equipments (Sub Component 1.3.3.2 under Operating Cost).

Sri.S.Shivamallu, Trustee, suggested that the amount spent for Industrial visits could be spent for Internship.

Members of BoG felt that only a few departments have utilized the funds under FDP/SDP. Dr. M. Mahadeva, Trustee, insisted that the HODs to depute their technical staff including Foreman, Instructor, Assistant Instructor and Helpers during vacation and make it mandatory for non-teaching staff to attend then a report is to be prepared and submitted in the next BoG meeting.

Sri.S.Shivamallu, Trustee, advised to bring out an annual report on TEQIP-III activities & to place in the next meeting.

With the above deliberations the minutes of the meetings held on 04-12-2017 were read and confirmed.

AGENDA-1: PROCUREMENT OF GOODS

A) Approval for procurement of equipment to various department

After detailed discussion, the committee has approved to upload the list of equipment to PMSS with detailed specifications and information. After getting the quotations, the list of vendors is to be prepared by TEQIP-III office. Finally the list is to be verified and approved by the subcommittee before issuing the purchase orders.

B) Approval for procurement of computer to various department

After detailed discussion the committee has approved the purchase 88 computers.

AGENDA-2: ACADEMIC PROCESSES

1.3.2.1 - IMPROVE STUDENT LEARNING

A) Ratification for in-house workshop/Training programs/ Preparation for GATE organized for students by various Departments

After detailed discussion the committee ratified Rs.12,11,257/- (Rupees Twelve Lakh Eleven Thousand Two Hundred and Fifty Seven Only) for In-house

Workshop/Seminars/Training programs etc. conducted by EEE, ECE, EIE, ML, ISE, CSE, IEM, TCE, Civil Engineering department and office of TEQIP-III at Dr.AIT campus.

B) Ratification for faculty who had attended/Conducted Induction Programme/ Orientation workshop/ Student Learning Assessment (SLA) survey

After detailed discussion the committee ratified Rs.2,98,160/- (Rupees Two Lakhs Ninety Eight Thousand One Hundred and Sixty Only) for faculty members from various departments who have attended Induction programme at Kanpur and Orientation workshop on SLA at New Delhi. Also Student Learning Assessment (SLA) survey was conducted for all the faculty and students at Dr.AIT.

1.3.2.2 – RESEARCH ASSISTANTSHIP

A) Ratification to provide research assistantship to full time Ph.D Scholars

The Committee ratified Rs.2,52,000/- (Rupees Two Lakhs Fifty Two Thousand Only) from Jan. to April 2018 towards assistantships to full-time Research scholars from departments of ECE, TCE, ME and Mathematics.

1.3.2.3 - GRADUATES EMPLOYABILITY

A) Ratification for GATE registration fee paid for final year UG Students

Ratification was given from BoG for total amounts of Rs.7,03,500/- (Rupees Seven Lakh Three Thousand Five Hundred Only) towards GATE-2018 registration fee for 611 final year UG students of all engineering departments.

B) Ratification for in-house Training programs and Finishing School conducted by various departments

After detailed discussion the committee ratified Rs.1,03,686/- (Rupees One Lakh Three Thousand Six Hundred and Eighty Six Only) for In-house Training programs and Finishing school programs conducted by TCE, Civil and Electronics Instrumentation and Engineering departments at Dr.AIT campus.

1.3.2.4 - FACULTY/STAFF DEVELOPMENT and MOTIVATION

A) Approval/Ratification for faculty who had attended Induction Program/Workshop/International Conference.

After detailed discussion the committee ratified Rs.7,59,900/- (Rupees Seven Lakh Fifty Nine Thousand Nine Hundred Only) towards faculty members from various department who have attended Induction program/Faculty development program/workshop/International Conference etc. at various places and also committee approved to release Rs.44,305/- (Rupees Forty Four Thousand Three Hundred and Five Only) to the concerned faculty.

B) Approval/Ratification for staff who had attended Staff Development Program (SDP) /National Conference/Workshop

The committee ratified Rs.3,20,881/- (Rupees Three Lakh Twenty Thousand Eight Hundred and Eighty One Only) towards staff members from various department who have attended SDP/Conference/Workshop etc. at various places and also committee approved to release Rs.8,700/- (Rupees Eight Thousand Seven Hundred Only) to the concerned staff.

C) Ratification for in-house workshop/Seminars/Training programs conducted by various departments

After detailed discussion the committee ratified Rs.8,17,226/- (Rupees Eight Lakh Seventeen Thousand Two Hundred and Twenty Six Only) for In-house


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workshop/Seminars/Training programs etc. conducted by ML, CSE, EEE, EIE, ISE, ECE, Chemistry, Physics, Library Science department at Dr.AIT campus.

1.3.2.5 RESEARCH and DEVELOPMENT

A) Ratification for the patents filed by EEE, ECE, TCE, CSE department

The committee ratified Rs.5,69,541/- (Rupees Five Lakh Sixty Nine Thousand Five Hundred and Forty One Only) towards the processing fee for the three patents filed by EEE & CSE department which was released to M/s. Origin IP solutions, Bangalore and also three patents filed by ECE & TCE departments.

1.3.2.7- MENTORING/TWINNING SYSTEM

A) Ratification for faculty who have visited the mentee institute

After detailed discussion the committee ratified Rs.3,09,263/- (Rupees Three lakh Nine Thousand Two Hundred and Sixty Three Only) towards visiting Mentee Institution at Faizabad, UP by Principal, TEQIP-III Coordinator, Dean Academic, HODs & Senior faculty from various department.

B) Ratification for World Bank Team visit and officials of Mentee institution

Ratification was given from BoG for Rs.1,46,684/- (Rupees One Lakh Forty Six Thousand Six Hundred and Eighty Four Only) for World Bank Officials and TEQIP-III Officials of mentee institution towards hospitality in connection to Joint Review Meeting (JRM).

1.3.2.9 - MANAGEMENT CAPACITY DEVELOPMENT

A) Ratification for faculty who have attended TEQIP-III meeting and Good Governance Meeting

The committee ratified Rs.1,55,264/- (Rupees One Lakh Fifty Five Thousand Two Hundred and Sixty Four Only) towards meeting attended on Good Governance


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and review on twining arrangements and NBA & Outcome Based Education at AICTE office New Delhi on various dates by the Principal, TEQIP-III Coordinator & NBA coordinator.

1.3.2.11 - INDUSTRY-INSTITUTE INTERACTION

A) Ratification for in-house training program conducted by various Departments

After detailed discussion the committee ratified Rs.1,09,518/- (Rupees One Lakh Nine Thousand Five Hundred and Eighteen Only) for In-house training programs organized by CSE, IEM, TCE, ISE & ME department at Dr.AIT campus for faculty, UG & PG students under Industry Institute Interaction head.

B) Ratification for Industries Visited by various department student and faculty

Ratification was given from BoG for Rs.9,67,571/- (Rupees Nine Lakh Sixty Seven Thousand Seven Hundred and Seventy One Only) for the faculty and students of IEM, ECE, ML, TCE, EIE, ISE, CSE who have visited various places like power plants, dams, automation industries, space centers, software companies etc. at different places towards travel charges, accommodation & registration fee.

AGENDA-3: OPERATING COST

1.3.3.3 - OFFICE EXPENSSES

A) Ratification for amount spent towards office expenses

The committee ratified Rs.39,699/- (Rupees Thirty Nine Thousand Six Hundred and Ninety Nine Only) for expenditure incurred towards TEQIP-III office maintenance like stationaries, obtaining digital signature certificate and BoG meetings.


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1.3.3.4 – MEETINGS

A) Ratification for expenditure incurred towards Orientation Programs for TEQIP-III and BOG meetings

After detailed discussion the committee ratified Rs.90,258/- (Rupees Ninety Thousand Two Hundred and Fifty Eight Only) towards expenditure spent for organizing BoG meetings and attending Orientation workshop at New Delhi by Principal and TEQIP-III coordinator.

1.3.3.5 – HIRING OF VEHICLES

A) Ratification for expenditure incurred towards Hiring Vehicles

Ratification was given from BoG for Rs.3,345/- (Rupees Three Thousand Three Hundred and Forty Five Only) towards vehicle hired for World Bank Officials in view of Joint Review Meeting at Dr.AIT.


1.3.3.6 – SALARY

A) Ratification of salary paid to TEQIP-III staff

After detailed discussion the committee ratified Rs.1,59,529/- (Rupees One Lakh Fifty Nine Thousand Five Hundred and Twenty Nine Only) towards salary paid to Mr. Ranganath A S, Program Manager in TEQIP-III.

B) FINANCIAL MONTHLY REPORT (FMR):

After detailed discussion the committee noted the Financial Monthly Report (FMR) and details of the monthly expenditure incurred under all the heads, funds received, balance amount available as on 05h June, 2018.


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ADDITIONAL AGENDA-1

A) Approval to conduct Internal Audit Arrangements

The BoG committee has approved to appoint M/S Malya & Malya, Auditor to conduct the internal audit on bi-annual basis and statutory audit on every financial year basis as per the World Bank guidelines. Also committee has approved to pay professional fee of Rs.1,18,000/- (Rupees One Lakh Eighteen Thousand Only including GST) from TEQIP-III account for the year 2017-18.

B) Approval to Appoint Chartered Accountant and Legal advisor for startup activities

After detailed discussion the committee has approved to appoint one chartered accountant and one legal advisor to frame the rules of startup activities (financially and legally) as per the guidelines of AICTE in connection to formation of startup cell at our college.

ADDITIONAL AGENDA-2

A) Approval to pay TA/DA for Technical & Non- technical staff

The BoG committee has approved to pay TA/DA to technical & non- technical staff as there is no grade pay concept as per the Karnataka Civil Services Rules (KCSR).

Finally, the Chairman of BoG concluded the meeting and thanked all the members of BoG.


PRINCIPAL

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