Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY
BANGALORE-560056

TEQIP-II

Proceedings of the Board of Governors (BOG) TEQIP-II meeting held on **07.01.2017** at 11.00 am in the Board Room of Dr. Ambedkar Institute of Technology, Bangalore-560056.

Members Present:

Name of the Member	Designation	
Dr. S. Chinnaswamy	Chairman, PVPWT	Chairman
Shri. A. R. Krishnamurthy	Secretary/Managing Trustee, & Treasurer, PVPWT	Member
Shri. S Mariswamy	Trustee, PVPWT	Member
Shri. P.L. Nanjundaswamy	Trustee, PVPWT	Member
Shri. S. Shivamallu	Trustee, PVPWT	Member
Dr. M. Mahadeva	Trustee, PVPWT	Member
Dr. Hanaumaiah. B	Advisor	Spl. Invitee
Dr. C. Nanjundaswamy	Principal, Dr. AIT	Member
Dr. M.N Hegde	Dean, Academic, Dr. AIT	Spl. Invitee
Dr. B.V. Sumangala	Prof. & HOD, EEE	Member
Dr. M. Meenakshi	Prof. & HOD, Inst.Tech	Member
Dr. Siddaraju	Prof. & HOD, CSE & Nodal Officer, Procurement	Permanent Invitee
Dr. B. Sivakumar	Prof. & HOD, Tele Comm. Engg. Nodal Officer, Academic-1	Permanent Invitee
Dr. K.M Rajanna	Prof. & HOD, ECE &. Nodal Officer, Finance	Permanent Invitee
Dr. Sreenivasulu Reddy	Prof. & HOD, Physics. Nodal Officer, -EAP	Permanent Invitee
Dr. B. Shivakumaraswamy	Prof. & HOD Civil. Nodal Officer, Civil Works	Permanent Invitee
Dr. G. Rajendra	COE, Prof. & HOD, IEM	Permanent Invitee
Dr. B.S. Shylaja	Prof. & HOD, ISE	Permanent Invitee
Dr. K. J. Shanthi	Prof. & HOD Medical Electronics	Permanent Invitee
Dr. Sooryanarayana Rao	Prof. & HOD, Mathematics	Permanent Invitee
Dr. Mahalinga V. Mandi	Assoc. Prof & Nodal officer Academic -2 & 3	Permanent Invitee
Dr. L. Chandrasagar	Prof. & Head, Mechanical Engg and Coordinator – TEQIP-II	Permanent Invitee and Non-Member Secretary

Members Absent:

Sri. S. Mariswamy, Trustee, PVPWT

The Hon'ble Chairman, BoG welcomed all the members of BoG Standing Committee of TEQIP-II.

The Hon'ble Chairman wished all the members for the New Year 2017 and he expressed that 2017 will be hopefully a good year for our organization. He said many good things such as NBA Accreditation, TEQIP phase 3, NAAC approval and Deemed University Status are likely to happen in 2017.

Hon'ble Chairman insisted to have BoG meetings at least once in three months and he informed the coordinator to conduct next BoG meeting in the month of Feb 2017.

The Chairman observed the absence of some of the HoDs.

Hon'ble Chairman informed all the HoDs and Nodal officers to be present for the BoG meeting without fail. He also informed the principal to submit the list of HoDs who have attended outside visits during the last year and suggested to restrict only to two visits per year. Since the items of confirmation of the minutes of the previous BoG meeting was not included in the present meeting, Hon'ble Chairman insisted to include the same in the next BoG meeting.

The Principal stated that the valuable suggestions given by the Hon'ble Chairman BoG will be implemented. Then requested the Coordinator TEQIP-II to present the action taken report of previous BoG and agendas of the present meeting.

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During the discussion Shri S. Shivamallu, Trustee suggested the Principal to find out the reasons why our college could not be included in the list of well performing Institutions and informed the principal to submit a report to the BoG within a week. Also he suggested to authorize the Accounts Officer to verify and certify of all the payments of TEQIP-II activities which was not done after the previous BoG meeting. The Hon'ble Chairman informed the coordinator to check and verify all the payments of TEQIP-II activities after June 2016 by the Accounts Officer. Further payments should be done after verification by the Account Officer.

Shri Shivamallu, Trustee commented on the list of training programs not attended by the staff members. He informed all the HoDs and Heads of all the sections to depute the staffs who have not attended not even a single program so far under TEQIP-II including non-technical staff, attenders and helpers.

The BoG members suggested to include the Cheque number and date for all the payments made and to be made in future.

Dr. M Mahadeva, Managing Trustee / Secretary has suggested to re advertise in the Newspaper for admission to full time Ph.D programme as the number application received was only 05 in response to our last advertisement. He also suggested to give it as a main advertisement and exclusively for SC/ST candidates and the BoG members also suggested to call for interviews early for selection of candidates once the applications are received after the re advertisement.

As per the discussion in the previous BoG meeting, Dr.Mahadeva, Managing Trustee / Secretary has suggested to give preference while issuing Laptops/ Notebook/Tablet to the faculty who have registered and pursuing Ph.D. All the HoDs are informed to submit the list of faculty who have received the laptops/notebooks.

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Dr. Mahadeva, Managing Trustee / Secretary has suggested to make use of interest earned through TEQIP-II funds to procure the RFID and other Equipments priority-wise and in this regard obtain the permission from SPFU/NPIU.

Some of the programmes under TEQIP-II were not conducted from August 2016 to Dec 2016 since the funds were not received on time by SPFU. Now the Institution has received the grants from SPFU, the BoG suggested to conduct such programmes as early as possible.

Shri. Shivamallu, Trustee has suggested to incorporate summer semester classes as remedial classes for failed students as it was discussed in the last BoG meeting and to pay from TEQP-II. The payment towards engaging summer semester classes can be met out of Academic Support for Weak Students. Hon'ble Chairman, suggested to organize Industry Institute Interaction as this is already over delayed. In this regard, Dr. B. Sivakumar, HoD Telecommunication Department and Dr. Umesh, Placement Director to coordinate with the Industries to have a meeting during second week of Feb' 2017.

With this the minutes of the previous meeting held on 18.06.2016 was read and confirmed.

After the confirmation the coordinator presented the regular agendas of the current meeting.

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AGENDA -1

APPROVAL FOR RE ALLOCATION OF FUNDS.

a) Training & Teaching Assistantship:

After detailed discussion the BoG has suggested to pay teaching assistantship for both M.Tech and full time Ph.D Scholars from June 2016 to March 2017 and since the amount is already exhausted from this component, the BoG has **approved** to reallocate Rs.58.71 Lakhs from Incremental Operating Cost (Rs.41 Lakhs) and from Industry Institute Interaction (Rs.17.71 Lakhs).

b) Institutional Reforms:

The BoS and Academic Council meetings are to be conducted for the academic year 2017-18. The life time allocation for this activity is already exhausted and hence Rs.6.60 lakhs is required to conduct BOS and Academic Council meetings scheduled to be conducted on or before March, 2017.

After detailed discussion, the BoG approved to re allocate Rs.6.60 from Industry Institute Interaction to Institutional Reforms.

c) Institutional Management Capacity Enhancement:

It is proposed to organize a study tour for the BoG members regarding effective implementation of autonomous status, Curriculum development, industry - institute interaction, plan of action for startups, skill development centers, MoUs with good Universities of Thailand, Singapore, Indonesia and Canada at an estimated cost of Rs.25 lakhs. It was observed that, it may be difficult to allot the whole amount from TEQIP-II funds. It was also observed that, fund was proposed to be diverted from funds for training weak students, which shall not be done.

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Since the available amount in this head is only Rs.2.81 Lakhs suitable reallocation was proposed from other components.

After detailed discussion, the BoG proposed to reallocate Rs.20 Lakhs to meet the travelling and other expenses. The said amount of Rs.20 Lakhs is reallocate from Industry Institute Interaction (Rs.10 Lakhs), Faculty and Staff Development (Rs.10 Lakhs) component to Institutional Management Capacity Enhancement and balance can be met by the trust after necessary approval. The statement showing the life time allocation, re allocated as approved in previous BOG meeting, approved in the present BOG meeting as stated above, expenditure incurred as on 31st December, 2016 and balance amount to be spent is enclosed in **ANNEXURE – 1** is approved.

AGENDA-2

Procurement of Books and Automation Software to Library:

The balance amount available out of life time allocation under this category is Rs.19.14 Lakhs only. After detailed discussion the BoG has given **approval** to purchase books for Library for Rs. 19.14 Lakhs. For the remaining proposals BoG suggested to utilize the interest earned by the TEQIP-II funds and to procure those items based on the priority.

AGENDA-3

Approval for releasing of Teaching Assistantship to M.Tech students:

During the discussion the BoG has suggested and **approved** to pay Teaching assistantship of Rs. 58 Lakhs for M Tech and Ph.D students from June 2016 to March 2017.

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Research and Development:

A) Ratification for the patents filed by Electrical department:

After detailed discussion the BoG has ratified the payment of patent filing charges of Rs.7,47,855/- towards filing two USA patents titled "A process to extra liquid dielectric coolant from rice bran vegetable seed oil" and two Candian patents titled "A process to extra liquid dielectric coolant from sesame vegetable seed oil" by Dr. Sumangala B. V, Prof. & Head, Electrical Engg., department.

Shri Shivamallu, Trustee suggested that in future any patents to be filed are to be reviewed whether the work is patentable or not. In reply to this the coordinator brought to the notice of the members that the patent committee was constituted for securitizing and recommending before filing the patent.

B) Ratification for the papers presented at National / International Conferences by UG and PG students:

After discussion, the BoG has **ratified** the expenditure of Rs.16,700/- incurred towards the paper presentation by one UG student (EEE dept.) and two PG students (ISE dept.).

AGENDA-5

Faculty and Staff Development

A) Ratification for Workshops / FDPs / Trainings / Pedagogy program conducted by various department. (In House Programmes)

After discussion the BoG has **ratified** expenditure of Rs.4,47,530/- incurred towards conducting various workshops, FDPs, SDP by various departments as shown in **ANNEXURE-2.**

B) Ratification for faculty who have attended and presented papers at International Conference/IEEE International Conference and Workshop.

After discussion, the BoG has **ratified** the total expenditure of Rs.29,123/- incurred by the faculty members of various departments for paper presentation at International conference / workshop. The details are shown in **ANNEXURE-3.**

C) Ratification for staff who have attended the training programs

After discussion, the BoG has **ratified** the total expenditure of Rs.10,696/- incurred under FSD by the staff to attend various training programs. The details are shown in **ANNEXURE-4.**

D) Approval to conduct in-house workshop by various Departments

After discussion, the BoG has **approved** the proposals from ISE, ECE and TCE departments to conduct workshops. The approximate expenditure for the said programs is Rs.3,22,900/-. The details are shown in **ANNEXURE-5.**

E) Approval to excess expenditure incurred for International conference at Institution level

Dr. Ambedkar Institute of Technology has organized the International Conference on "Technology Challenges for smart cities" on 09th & 10th Sept 2016. The BoG has already approved for Rs.10 Lakhs in the meeting held on 18.06.2016. Now the total expenditure towards organizing the International Conference was Rs. 10.71 Lakhs.

After discussion the BoG **approved** for the excess amount of Rs.0.71 Lakhs which was spent towards the International Conference.

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AGENDA-6

INDUSTRY INSTITUTE INTERACTION

A) Approval for the Industrial visit by Electrical department students

After discussion, the BoG has approved the Industrial visit by students and faculty of EEE dept. to "Toyota Kirloskar Motors Pvt Ltd", Bangalore on 01st Sept 2016 for an amount of Rs. 7,176/-.

B) Ratification for workshop conducted by Instrumentation Dept. (In House programme).

After discussion, the BoG has ratified the expenditure of Rs.93,670/- incurred on conducting three days workshop by ITE department from 27th – 29th Mar' 2016.

C) Approval for workshops conducted by Electrical department. (In House programme).

After discussion, the BoG has ratified the expenditure of Rs.32,306/- incurred on conducting one day workshop by EEE department on 10th Aug' 2016.

AGENDA-7

Management Capacity Enhancement Program

It is proposed for collaborative study visit to some of the universities in Singapore, Malaysia, Indonesia and Canada by Selected BoG members to study the infrastructure, Governance and to explore the MoUs with their leading universities. It is also intended to visit selected industries to upscale interaction. The decision in this regard is discussed in agenda item 1(C).

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<p style="text-align:center"><u>**AGENDA-8**</u></p>

<u>**Institutional Reforms**</u>

A) Ratification for BOS meeting conducted by all Engineering departments (Both UG & PG):

The BoG went through the details of BOS meetings of various Engineering, science & Humanities departments conducted on different dates and ratified Rs. 3.73 Lakhs.

B) Ratification for Academic Council Meeting:

BoG has ratified for having conducted the Academic Council Meeting for the academic year 2016-17 for an amount of Rs.0.40 Lakhs.

C) Approval for conducting BOS & Academic Council Meeting for 2017-18 academic year:

The BoS meeting and Academic Council Meeting has to be conducted during February and March 2017 for the academic year 2017-18 for both UG & PG programmes. After detailed discussion, the BoG has approved for Rs.4.03 Lakhs towards the BOS and Academic Council Meetings to be conducted.

<p style="text-align:center"><u>**AGENDA-9**</u></p>

<u>**Academic Support for weak students**</u>

A) Approval for remedial classes conducted by various department.

Some of the departments have conducted remedial classes for slow learners during Feb – May 2016 (Even Semester) and also during Sept – Dec 2016 for (Odd Semester.) An amount of Rs.0.90 Lakhs has to be paid as remuneration to the faculty members who have handled the remedial classes.

After detailed discussion, the BoG has approved to pay Rs. 0.90 Lakhs towards the same.

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A) Approval to organize remedial Classes, finishing school and pedagogical coaching to M.Tech students.

It is proposed to organize remedial coaching classes for slow learners during Jan - March 2017 for 2nd, 4th and 6th Semester (UG), pedagogy training for final year M.Tech students and finishing school for final year B.E. & M.Tech students. After detailed discussion, the BoG has approved for Rs.4.45 Lakhs to spend for above said programs.

AGENDA-10

INCREMENTAL OPERATING COST (IOC)

The BOG approved all the expenditure incurred in this head as the regular & minor expenses like, Telephone bill, Stationeries, Honorarium, TA/DA for attending meetings, BOG meeting expenses, are being met out of this component.

AGENDA-11

FINANCIAL MONTHLY REPORT

The details of the monthly expenditure incurred under all the heads is to be submitted to NPIU/SPFU on or before 5th of every month & which is already submitted.

The details of allocation of funds, installments received, expenditure incurred and balance amount available out of life time allocation as on 31st Dec 2016 are shown in **ANNEXURE - 6** and the BoG has approved for total expenditure of **Rs.1036.95** lakhs.

PRINCIPAL

(Dr. S Chinnaswamy)
CHAIRMAN

Principal
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STATEMENT SHOWING THE ALLOCATION AND RE ALLOCATION OF FUNDS TO VARIOUS COMPONENTS AND EXPENDITURE INCURRED AS ON **31st DECEMBER 2016** AND BALANCE AMOUNT TO BE SPENT

(Rs.in lakhs)

SL. NO	Category of Expenditure	% Life Time Allocation		Life Time allocation (1250 lakhs)	Re allocated as per earlier BOG approval	Allocation proposed	Expenditure as on 31st Dec. 2016	Balance amount to be spent after allocation
1	2	3		4	5	6	7	8 (6-7)
1	**(i) Procurement of Goods:**							
	(a) Equipment		30%					
	(b) Furniture		2%	500.00	537.50	562.50	491.04	71.46
	(c)Books & LR's & Software	40%	7%					
	(d) Minor items		1%					
	(ii) Refurbishment (Minor Civil Works)	3%		37.50	0	0	0	0.00
	(iii) Consultancy Services	2%		25.00	25	0	0	0.00
	TOTAL	45%		562.50	562.50	562.50	491.04	71.46
2	Training and Research Assistantships	20%		250.00	279.21	337.92	279.92	58.00
3	Research and Development	5%		62.50	62.50	62.50	53.48	9.02
4	Faculty and staff development	10%		125.00	125.00	115.00	88.96	26.04
5	Industry institution interaction	5%		62.50	62.50	28.19	20.72	7.47
6	Institutional management capacity enhancement	2%		25.00	25.00	45.00	22.19	22.81
7	Institutional reforms	1%		12.50	30.00	36.60	32.57	4.03
8	Academic support for weak students	2%		25.00	25.00	25.00	13.55	11.45
9	Incremental operating cost.	10%		125.00	78.29	37.29	34.52	2.77
	TOTAL			1250.00	1250.00	1250.00	1036.95	213.05

Note: 1) Re allocation of funds shown in Column No: 5 was approved by the BOG held on 03.09.2013, 12.12.2015 and 18.06.2016

2) Re allocation proposed in this meeting (07.01.2017) in Column No: 6 is as follows: a) Training and Research Assistantship - Rs. 58.71 lakhs required to release assistantship to M.Tech and Ph.D. candidates till March, 2017. Hence it is proposed to reallocate an amount of Rs.41.00 lakhs from IOC and Rs. 17.71 lakhs from Industry Institute Interaction to Training & Research Assistantship. b) Institutional Reforms - Rs. 6.60 lakhs is required to conduct BOS and Academic Council meetings till March, 2017. Hence it is proposed to re allocate Rs.6.60 from Industry Institute Interaction to Institutional Reforms. c) Management Capacity Enhancement - Rs.20 Lakhs is required for study tour by BoG Members. Hence it is proposed to reallocate Rs.10 Lakhs from Industry Institute Interaction, Rs.10 Lakhs from Faculty and Staff Development.

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STATEMENT SHOWING THE ALLOCATION AND RE ALLOCATION OF FUNDS TO VARIOUS COMPONENTS AND EXPENDITURE INCURRED AS ON **31st DECEMBER 2016** AND BALANCE AMOUNT TO BE SPENT

(Rs.in lakhs)

SL. NO	Category of Expenditure	% Life Time Allocation		Life Time allocation (1250 lakhs)	Re allocated as per earlier BOG approval	Allocation proposed	Expenditure as on 31st Dec. 2016	Balance amount to be spent after allocation
1	2	3		4	5	6	7	8 (6-7)
1	**(i) Procurement of Goods:**							
	(a) Equipment		30%					
	(b) Furniture		2%					
	(c) Books & LR's & Software	40%	7%	500.00	537.50	562.50	491.04	71.46
	(d) Minor items		1%					
	(iii) Refurbishment (Minor Civil Works)	3%		37.50	0	0	0	0.00
	(iii) Consultancy Services	2%		25.00	25	0	0	0.00
	TOTAL	45%		562.50	562.50	562.50	491.04	71.46
2	Training and Research Assistantships	20%		250.00	279.21	337.92	279.92	58.00
3	Research and Development	5%		62.50	62.50	62.50	53.48	9.02
4	Faculty and staff development	10%		125.00	125.00	125.00	88.96	26.04
5	Industry institution interaction	5%		62.50	62.50	28.19	20.72	7.47
6	Institutional management capacity enhancement	2%		25.00	25.00	35.00	22.19	22.81
7	Institutional reforms	1%		12.50	30.00	36.60	32.57	4.03
8	Academic support for weak students	2%		25.00	25.00	25.00	13.55	11.45
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	TOTAL			1250.00	1250.00	1250.00	1036.95	213.05

Note: 1) Re allocation of funds shown in Column No: 5 was approved by the BOG held on 03.09.2013, 12.12.2015 and 18.06.2016

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Expenditure on organizing in-house subject area training Programs/ Workshops/ seminars / conferences / continuing education programs.

Sl. No	Departments	Target Group (Faculty/ Staff)	Head of Account as per Allocation	Title of Proposed Training Programme	Dates (Both Days Inclusive)		Duration of Training Programme	Expenditure in Rs.
1	ML	Faculty	two days	Medical Science	21.04.2016	22.04.2016	02 days	12000
2	ITE	Staff	Five day program	Basic Lab view programming and integration of MyDaq, MyRio and Aurdino	28.06.2016	02.07.2016	05 Day	111364
4	Mech & ISE	Faculty	Five day program	NBA Guidelines and quality Management	18.07.2016	22.07.2016	05 Days	3885
6	ML	Faculty	Five days FDP	Skill Development in Computer Graphics	18.07.2016	22.07.2016	05 days	83861
7	ITE	Faculty	Fifteen days	Design and Development of Embedded Systems for industrial Applications	22.08.2016	03.09.2016	15 days	236420
						Total in Rs.		447530

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Expenditure on participation by faculty in seminar/conference/workshop etc.

Sl. No	Name of the faculty	Designation	Dept.	FDP / Conference	Title of the Conference	Place of Course for Conference	Dates	Category	Cost in Rs.
1	Nayana R Shenoy	Asst.Prof	ML	International conference	A Matlab GUI: Designed to perform basic image processing operations	New Delhi	17th January 2016	GM	17371
2	Bharathi Meti	Asst.prof	phy	Workshop	Polymer Composites, Synthesis and Characterization	BMS Engg College, Bangalore	6-10th June 2016	GM	2000
3	Prashanth C R	Asst.Prof	TCE	National Workshop	Blooms Taxonomy	M S Ramaiah Institute of Technology	26th July 2016	GM	500
4	Shilpa K C	Asst.Prof	ECE	IEEE Conference	Adaptive particles Swarm Optimization for best schedule in algorithm - level Synthesis	PPG Institute of Technology	21st & 22nd October 2016	SC	9252

Total in Rs.   29123

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List of Staff sent for Training/SDP/ Workshop etc. during 2016-17 - (under FDP/SDP)

Sl. No.	Name of the staff	Designation	Dept.	FDP / SDP	Title of the course	Place of Course for Training	Category	Dates	Cost in Rs.
1	Nanjundaswamy	Helper	ITE	SDP	Laboratory Equipments Operation and Maintenance for technical Staff	SJCE, Mysore	SC	25th to 29th April 2016	1398
2	Hemanth H	Helper	ITE	SDP		SJCE, Mysore	SC		1398
3	Manvar Bhasha	Foreman	ECE	SDP	A practical Approach for Communication Systems and microwave Devices	RVCE, Bangalore	GM	18th to 22nd July 2016	1150
4	Narayan H	Asst. Instructor	ECE	SDP			SC		1150
5	Jayaramu S K	Asst. Instructor	ECE	SDP			SC		1150
6	Chikkanna	Mechanic	ECE	SDP			SC		1150
7	Rajgopal	Foreman	TCE	SDP			SC		1150
8	Varadaraju	Mechanic	TCE	SDP			SC		1150
9	Nataraj H J	Asst. Library	Library	SDP	Digital Content Development and Management	PES College Mandya	SC	25th & 26th July 2016	1000
								Total in Rs.	**10696**

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In-house Training / FDP / Workshops are to be conducted in the year 2016-2017 - (under FSD)

Sl. No	Department	Target Group (Faculty/ Staff)	Head of Account as per Allocation	Title of Proposed Training Programme	Training / workshop/short term program	Training Category	Dates / Month	Duration of Program	Expenditure in Rs.
1	ISE	Faculty	FSD	Design and Development of basic Multimedia	Workshop	Subject domain	In the month of February	05 days	115800
2	ECE	Staff	FSD	Fundamentals of Computer and Maintenance of Electronics Equipments	Training program	Subject domain	In the month of February	05 days	91700
3	ECE	Faculty	FSD	VLSI Testing and Verification	National Workshop	Subject domain	In the month of February	02 days	51400
4	TCE	Faculty	FSD	Recent Trends in Telecommunication Switching Systems and Industrial visit to BSNL	Seminar	Subject domain	In the month of February	02 days	64000

Total in Rs. **322900**

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STATEMENT SHOWING THE EXPENDITURE INCURRED AS ON 31st DECEMBER 2016

(Rs.in lakhs)

SL. NO	Category of Expenditure	Expenditure as on 31st Dec. 2016
1	1	2
1	**(i) Procurement of Goods:**	
	(a) Equipment	
	(b) Furniture	
	(c)Books & LR's & Software	491.04
	(d) Minor items	
	(ii) Refurbishment (Minor Civil Works)	0
	(iii) Consultancy Services	0
	TOTAL	**491.04**
2	Training and Research Assistantships	279.92
3	Research and Development	53.48
4	Faculty and staff development	88.96
5	Industry institution interaction	20.72
6	Institutional management capacity enhancement	22.19
7	Institutional reforms	32.57
8	Academic support for weak students	13.55
9	Incremental operating cost.	34.52
	TOTAL	**1036.95**