Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY

(An autonomous Institution, Aided by Government of Karnataka
Affiliated to Visvesvaraya Technological University, Accredited by NBA
Approved by All India Council for Technical Education (AICTE), New Delhi)
BENGALURU - 560 056

Date: 08-12-2018

Proceedings of the Third Internal Quality Assurance Cell (IQAC) Meeting held on Thursday, 6th December 2018

Proceedings of the Third Internal Quality Assurance Cell (IQAC) meeting held on Thursday, the 6th December 2018 at 11.00 a.m. in the Board Room of Dr. Ambedkar Institute of Technology, Bengaluru - 56, Karnataka.

Agenda:
1. Confirmation of the minutes of Second IQAC Meeting held on 11-06-2018
2. Action taken report on the Minutes of 2nd IQAC Meeting held on 11-06-2018
3. Submission of AQAR
4. Progress on Academic and Administrative Audit (AAA)
5. Any other issues

Members Present:

No.	Name	Designation
1	Sri. A.R. Krishnamurthy	Secretary, PVPWT
2	Prof. N.C. Shivaprakash	Professor, IISC Bangalore
3	Dr. C. Nanjunda Swamy	Principal, Chairman IQAC
4	Dr. M. Meenakshi	Dean (Academic), Professor and Head, EIE, IQAC Coordinator
5	Sri. Jagadeesh	I/c. Registrar
6	Dr. K.M. Narayanappa	Professor and I/c. Head, ME
7	Dr. Siddaraju	Professor and Head, CSE
8	Dr. K.J. Shanthi	Professor and Head, ML
9	Dr. T.S. Reddy	Professor and Head, Physics
10	Dr. Manjunatha Rao	Professor and Head, MCA
11	Dr. S. Vijaya	Professor, Civil
12	Gagan Deep N	VII Sem Student, EIE

Members sought leave of absence:

1	Dr. G. Rajendra	COE
2.	Dr. M. Girish Chandra	Principle Scientist, TCS Research, B'lore
3.	Mr. Raghavendra D C (Alumni)	HCL, Surya Sapphire Office Electronic city, B'lore
4.	Ms. Supriya Karanath	VII Sem Student, CSE

Principal, The Chairman of the Internal Quality Assurance Cell (IQAC) welcomed all the members of IQAC for the third meeting.

Agenda 1: Confirmation of Minutes of Second IQAC meeting held on 11.06.2018

The Members confirmed the same.

Agenda 2: Action taken report on the Minutes of 2nd IQAC Meeting held on 11-06-2018

With the permission of Chairman of IQAC, Dr. M. Meenakshi, Coordinator of IQAC presented the action taken report on minutes of second IQAC meeting held on 11.06.2018.

Agenda 3: Submission of AQAR

Dr. Meenakshi, Coordinator of IQAC committee presented the Draft Annual Quality Assurance Report (AQAR) for the academic year 2017-18. While reviewing the AQAR report, the members have suggested the following points.

- To conduct online exam for the academic year 2018-19 for odd semester (1st, 3rd, 5th & 7th semester) by internal examiners and moderate evaluation of 10% randomly by external examiners to reduce the financial burden.

- Introduction of online courses compulsorily by identifying the elective subjects which can be introduced as Self Study Component for the academic year 2018-19 under the platform of **Massive Open Online Course (MOOC), Study Webs of Active –Learning for Young Aspiring Minds (SWAYAM).** The teacher has to monitor the students learning capabilities by facilitating one-hour weekly contact class. The teacher has to guide the students by giving them the title, syllabus content, etc. and

evaluation is by conducting CIE and SEE. This has to be ratified in the Academic Council Meeting.

- To make effort to establish laboratories by the industries like L&T, Bosch, Shobha, Siemens, etc. that enhances the confidence of the students towards the institution.
- Improvement in Research & Development activities.
- To include the R&D Co-ordinator in IQAC. All the Research & Development activities data to be maintained in the IQAC.
- To present the achievements of the institution at the beginning of the next IQAC meeting.
- To plan for Ruby Jubilee celebration by organising International Conference and series of other activities. Also informed to prepare an Action Plan including all the activities
- To keep a benchmark of NIRF ranking and R&D activities.
- To draw the Road map of Dr. AIT and to focus to reach the goal.
- To create awareness of MOOC among the students by organising awareness program.
- To verify the IQAR report thoroughly before submitting to NAAC web portal.
- Procurement of computers by utilising the TEQIP-III fund.
- Motivate all the students to write GATE Exam by Career Guidance Cell and rename the TPC (Training & Placement Cell as Career Guidance Cell).
- To maintain the placement data by collecting the off campus and self-employed information of the passed-out students. In this regard, informed to track and trap the students by google group.
- To make effort to improve the students achievement in the field sports activities at national and international level.
- To reduce the NIL statement in the AQAR.
- Distribution of work by introducing Deans separately for 1) Academic, 2) R&D 3) Administration and 4) Industry Institution Interaction (III) for better quality in all the activities.

- All the documents to be recorded and indexed and files to be maintained at IQAC.
- It was suggested to generate the revenue by selling the Digital Valuation system software.

Agenda 4: Progress on Academic and Administrative Audit (AAA)

Coordinator informed the members that as per the guidelines for AAA and formats for academic and administrative audit has been circulated to all departments/sections to furnish the information to IQAC. The IQAC of DR AIT has decided to carry out the stringent quality assessment with the help of internal as well as external peer review committee once in every year and three years respectively.

Agenda 5: Any other issues

Mr. Gagan Deep N, VII Sem Student, EIE of the opinion that motivation is a major factor for the students. He suggested the members to create the atmosphere for the students to be serious about studies, to create interest among the students to write GATE exam. In this regard he insisted to make student representative in each class and make them to actively participate in different activities like academic, placement, sports, internship, R&D, etc.

Sri. A.R. Krishnamurthy, Secretary, PVPWT thanked Dr. N. C. Shivaprakash for the suggestions given to update and it will be adopted to improve the quality of academics for the growth of institution.

The Chairman expressed his gratitude to the members for the suggestions given by them and concluded the meeting with vote of thanks to the chair.

Dr. M. Meenakshi
IQAC Coordinator

Dr. C. Nanjundaswamy
Principal/IQAC Chairman
Principal
Dr. Ambedkar Institute of Technology
Bangalore - 560 056