



Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY

(An Autonomous Institution, Aided by the Government of Karnataka
Affiliated to Visvesvaraya Technological University, Accredited by NBA
Approved by All India Council for Technical Education (AICTE), New Delhi)
BENGALURU - 560 056

Proceedings of the Internal Quality Assurance Cell (IQAC) Quarterly Meeting held on Friday, 28th October 2022

Proceedings of the Internal Quality Assurance Cell (IQAC) meeting held on Friday, the 28th of October, 2022 at 11.00 a.m. in the Board Room of Dr. Ambedkar Institute of Technology, Bengaluru - 56, Karnataka.

Agenda:

1. Confirmation of the minutes of the Previous IQAC Meeting held on 25-06-2022
 - 1.1. Proceedings of the previous IQAC meeting held on 25-06-2022
 - 1.2. Action taken report on the Minutes of the IQAC Meeting held on 25-06-2022
2. Information to IQAC members
3. Approval for API revised format
4. Ratification for AQAR 2020-21
5. NSS & Sports activities
6. Action Plan for the next six months
7. Any other issues

Members Present:

Sl. No.	Name	Designation
1	Sri A.R. Krishnamurthy	Secretary, PVPWT
2	Dr. B. N. Umesh	Treasurer, PVPWT
3	Dr. Shivaprakash	Mentor
4	Dr. M. Meenakshi	Principal
5	Dr. M.V. Vijayakumar	Vice-Principal
6	Dr. K. N. Anuradha	Dean (A)
7	Dr. Prashanth C. R	Dean (E)
8	Dr. G.V. Jayaramaiah	Dean (R&D)
9	Dr. Gowrishankar. S	Dean (III)
10	Dr. H.V. Govindaraju	Coordinator IQAC
11	Dr. Arvind. H. L	Asst. Prof. ETE
12	Dr. Soundeswaran. S	Asso. Prof, Chemistry

13	Dr. R.Rajeshwari	Asst. Prof, MBA
14	Sri. Doddaswamy	A.A.O
15	Mrs. Vijayalakshmi	Accounts Officer
16	Mr.Yashas.L	Student, ETE (UG)
17	Sharan Basappa	Alumni (UG-ISE)
18	Sri. Vikrant	CTO, TiLa.com
19	Dr. M. V. Mandi	Member Secretary IQAC/Dean (P&D)

Leave of Absence Granted:

Sl. No.	Name	Designation
1	Mr. Nataraj K M	Technical Architect, LG Soft India
2	Dr. Nandini Prasad. K.S	Dean (FA)
3	Dr. K.R. Shylaja	IQAC-Coordinator

Sri A. R. Krishnamurthy, Managing Trustee/Secretary, PVPWT welcomed all the members to the meeting. The meeting started with a formal welcome address by Dr. Meenakshi, Principal, and informed to Dean (P&D) to present the agenda of the meeting. Dean (P&D) and the Member Secretary, IQAC welcomed all the members to the meeting and presented the agenda before the committee members.

Agenda 1: Confirmation of the minutes of the Previous IQAC Meeting held on 25-06-2022

1.1. Proceedings of the previous IQAC meeting held on 25-06-2022

After a detailed discussion, the members approved the minutes of the 2nd Quarterly IQAC meeting held on 25-06-2022.

1.2 Action taken report on the Minutes of the IQAC Meeting held on 25-06-2022

Dean (P&D) and the Member Secretary, IQAC highlighted the action taken report of the previous IQAC meeting held on 25th June 2022.

Agenda 2: Information to IQAC members

Dean (P&D) briefed about the events carried out in the IQAC cell related to NBA & NAAC and also briefed about the IQAC lecture series conducted on the last Friday of every month.

Agenda 3: Approval for API revised format

Dean (P&D) presented the revised API format for the year 2021-22 and the same was approved by the members with a condition to change the minimum score of API to 60 for all cadre. Also informed to take a few samples of 2020-21 as pilot data.

Agenda 4: Ratification for AQAR 2020-21

Dean (P&D) presented the draft of the Annual Quality Assurance Report (AQAR) for the academic year 2020-21. After a detailed discussion, the members ratified the same.

Agenda 5: NSS & Sports activities

Dean (P&D) presented NSS and Sports activities conducted on the campus during the last three months for information to the members.

Agenda 6: Action Plan for the next six months

Dean (P&D) presented the action plan for the next three months for information to the members.

Agenda 7: Any other issues

All the deans of various portfolios presented their activities conducted and the action plan for the next 3 months.

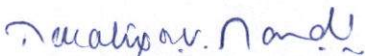
During the meeting, the members suggested the following points.

- The mentor suggested to organize the R&D Conclave during January 2023 which needs rigorous preparation. Basic preparations including Technical Committee, presentation template, scrutiny of abstracts, and identification of experts for plenary talk including budget estimation and approvals are to be taken.
- To improve the NIRF ranking all HODs are advised to insist their faculty, students and research scholars (both full-time and part-time) publish their papers in reputed indexed journals like Scopus/Web of Science/SCI, etc.

- Industry advisory board meetings need to be conducted regularly by all the departments and meeting agenda, discussions, actions taken, outcomes and minutes of the meeting to be shared.
- The progress of MSME including details of all proposals, calendar of events and progress made to be prepared by the Dean (I-I-I).
- Expert Talk can be arranged by all the departments every Saturday between 10.00 am to 12.00 Noon by inviting Industry experts, Alumni, R&D head from the industry, etc.
- Proposal to set up a Dr. AIT studio to be prepared and submitted, where Dr. AIT Lecture Series videos can be recorded and uploaded to the college website which benefits the students
- Vice-Principal was informed to start the process of Techno-Exhibition 2023 from now only.

Sri. A.R. Krishnamurthy, Secretary, PVPWT thanked all the members for their valuable suggestions to improve the academic quality and for the growth of the Institution.

The Member secretary expressed his gratitude to the members for the suggestions given to them and concluded the meeting with a vote of thanks to the chair.


Dr. Mahalinga V. Mandi

IQAC Coordinator
 IQAC Co-Ordinator
Dr. Ambedkar Institute of Technology
 Bengaluru - 560 056.


Dr. M. Meenakshi

Principal/IQAC Chairman
IQAC Chairman
Dr. Ambedkar Institute of Technology
 Bengaluru - 560 056.